

# HIGH COURT OF MADHYA PRADESH, JABALPUR

//CIRCULAR//

No. B/2759 /

Jabalpur, dt. 29 /07/ 2020

Hon'ble the Chief Justice has been pleased to issue following guidelines to maintain uniformity with regard to leave applications of Officers/Employees of the High Court of Madhya Pradesh during lockdown and unlock period:-

1. The leave taken by those Officers/employees who proceeded on leave on or before 25.03.2020 (all kind of leave) with permission to leave the headquarters but due to lockdown, they were unable to resume their duties at their headquarters till lockdown period 31.05.2020. such (lockdown) period, shall not be deducted from their leave account, subject to the condition that the concerned Officers/employees has made every effort to return to the headquarters.
2. Those Officers/employees who proceeded on leave on or after 01.06.2020 with permission to leave the headquarters but could not resume the duties within time or they were required to be quarantined, he/she must have to take leave for the absence/quarantined period.
3. With regard to those Officers/employees who were already on Earned Leave, Commuted Leave, Maternity Leave or CCL etc and continuing the leave after lockdown period such lockdown period shall not be curtailed/reduced from their leave account.
4. If the residential area of any Officers/employee was declared as Containment Zone by the Competent Authority and in compliance thereof, he/she was required to be quarantined/home quarantined, they shall not be treated on leave for that period. In case any Officers/employee came into close contact of the infected person from

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Coronavirus at work place and required to be quarantined, he/she shall not require to take leave for that period.

5. Those Officers/employees who availed leave without prior sanction or prior permission to leave headquarters, they shall require to take leave for such period as well as for quarantine period.

By Order of Hon'ble the Chief Justice

  
28/7/20  
(RAJENDRA KUMAR VANI)  
REGISTRAR GENERAL  
A

Endt. No. B/2760 /

Jabalpur, dated 29/07/2020

COPY FORWARDED TO :-

1. Principal Registrar, High Court of M.P., Bench Indore, Indore (M.P.)
2. Principal Registrar, High Court of M.P., Bench Gwalior, New High Court Building, City Centre, Gwalior (M.P.)
3. Director, MP State Judicial Academy, Abolished SAT Building, Jabalpur
4. The Registrar Admn./Judl. 1, 2/D.E./I.L./I&W (Exam & Labour Judiciary)/OSD, High Court of Madhya Pradesh, Jabalpur
5. Addl. Director, MP State Judicial Academy, Abolished SAT Building, Jabalpur
6. Deputy Director, MP State Judicial Academy, Abolished SAT Building, Jabalpur
7. Secretary, High Court Legal Service Committee, Jabalpur
8. Assistant Director, MP State Judicial Academy, Abolished SAT Building, Jabalpur
9. The Registrar (Ministerial)/Registrar-Cum-Principal Private Secretary, High Court of Madhya Pradesh, Jabalpur

10. OSD (Accounts), High Court of Madhya Pradesh, Jabalpur
  11. Sr. Principal System Analyst (S.A.), High Court of M.P., Jabalpur for uploading the order on the website of the High Court of Madhya Pradesh.
  12. The Joint Registrar (M) Protocol/Confidential, High Court of M.P., Jabalpur
  13. The Deputy Controller Accounts, High Court of M.P., Jabalpur
  14. The Deputy Registrar (M), ----- High Court of M.P., Jabalpur
  15. Assistant Registrar (M), ----- High Court of M.P., Jabalpur,
  16. Secretary to the Judges (P.S.) to Registrar General, High Court of M.P., Jabalpur
  17. Secretary to the Judges (P.S.) to Principal Registrar (Vigilance)/(Judl.)/(Exam.), High Court of M.P., Jabalpur
  18. Shri \_\_\_\_\_, Administrative Officer/ Incharge High Court of M.P., Jabalpur
  19. Assistant Leave/Accounts/Budget/Pension/Works, High Court of M.P., Jabalpur
- for information and necessary action.

  
(PRIYADARSHAN SHARMA)  
REGISTRAR (ADMN.)

